

Hi Parents, Guardians, Families and whoever else this may concern!

My name is Annelise Bentley and I am the Site Director at Stratfield Elementary School! James Lucchesi will be the coordinator overseeing all the Parks and Recreation camps this summer. This is my sixth year working at Fairfield Parks and Rec camps and I am so excited for an amazing summer to come! I look forward to meeting and getting to know both you and your children. You are welcome to come and speak with me in the mornings and the afternoons. I am here and happy to help! Listed below are a few rules in order to create a positive, fun and safe environment for kids, adults, and staff:

1. Make sure to remind your children that all electronic devices should be away at all times. If they're being used, camp won't be as much fun! Your children are responsible for anything they bring to camp.
2. PLEASE always send your children with a water bottle (or multiple). There are water fountains around the building where children are able to fill up empty bottles.
3. Send your child with both a lunch and a snack. Every day we will eat both snacks and lunch outside if the weather permits.
4. Please write names on water bottles, lunch boxes, and other personal items so they don't get mixed up or lost!
5. Please make sure that your children always wear socks and sneakers! In the event that children want to run around, we'd like to make sure they are as safe as possible!
6. Your children will receive their field trip shirts on the first day of camp. **Please make sure they wear their trip shirts on every field trip!**
7. If you need to pick your child up early or drop them off late, my phone number will be posted on the main door (and at the bottom of this letter). Give me a call and I will grab them for you! Similarly, if you need to drop off anything, such as a water bottle or lunch box, give me a call and I will retrieve and give your child the item.
8. Before camp and throughout the summer I urge you to please do your best to have a conversation with your children about coming to camp and playing and behaving in a safe and respectful manner while on site, on field trips, and while on buses
9. Always remember, our number one rule at camp is BE SAFE AND HAVE FUN!!!

The First Day:

- The counselors will be holding signs with the grade that your child will be going into. The first day can be a little chaotic and exciting at times so please be patient!
- If you find that your child is not on the counselor's list, don't worry! Please come see me (I will be in a polo), and I will be happy to work with you to figure things out.
- Please bring all of the necessary filled out forms which include: [emergency contact info](#), [pick-up/drop-off forms](#), and any [necessary medical information](#) that the counselors need to know. These forms can be found linked in this section, on the Fairfield Community

Service [website](#) and linked at the end of this letter. I know some families have multiple children, please bring one for each individual child so it is easier for the counselors to keep track of in case of an emergency!

Drop Off/Pick Up Procedures:

- Once again please, fill out the pickup/drop off form and emergency contact form prior to drop off on the first day if possible!
- We will be doing morning drop-off and afternoon pick-up in the front of Stratfield school! This will be the entrance off of Fairfield Woods Road with the parking lot.
- If you choose to park your car and walk your child to his or her group, please do so outside of the bus loop itself in an attempt to limit traffic.
- **IF YOUR CHILD WILL BE WALKING HOME, THEY NEED TO SAY SO ON THEIR PICKUP DROP-OFF FORMS (Or else we cannot let them leave and I will have to call you to pick them up)**
- **EARLY CARE and AFTER CARE** will be inside the Gym. This will be in the same area of pick up/ drop off, there will be a door open there with a counselor waiting! Doors open for Early Care at 7:30 am and After Care ends promptly at 5:00 pm.
- We will also be doing pick-up in the bus loop, but we expect to touch base with every parent/guardian during this process. We will never let a child walk to his or her car alone, without some form of acknowledgement from the individual picking the child up.
- Please touch base with your child's counselors each day to let them know who will be picking up that day, or if there are any changes in your schedule.
- **Pick up drop off forms** should include *EVERYONE* that you think may be picking up your child at some point. If an individual is not on the form or some type of note is not given from you to the counselors in the morning, we will not let your child go home with them.

Here is a list of the activities that will be going on throughout the session:

Session 1 Schedule Breakdown

Monday, June 22nd - First Day of Camp!!!!!!

Remember to bring in all forms and give them to your child's counselor. Make sure to pack a lunch and a snack along with a water bottle. We will be outside and running around having fun all day so please send your child to camp with comfortable footwear and apply sunscreen before the camp day begins. Counselors are not allowed to apply sunscreen to any campers so make sure it is applied before camp starts. Camp shirts will be given to each camper before pick up at 3:00pm.

Tuesday, June 23rd – Bounce Xtreme!

Please make sure your children wear their camp shirts! We will leave at 10:00am. We will return at around 12:30pm. Campers will enjoy an action-packed day at Bounce Xtreme, where they can jump, climb, and explore a variety of exciting attractions in a safe, supervised environment. For the waiver for Bounce Xtreme please [CLICK HERE](#). This way we don't have to call you when we get to Bounce Xtreme to have you fill out the waiver for your child?

Wednesday, June 24th – Water Day!

Please send your child with a bathing suit, a towel, a change of clothes, and shoes they are comfortable getting wet. They are permitted to bring water toys, but please make sure, they're labeled with the child's name and stored somewhere they won't be lost.

Thursday, June 25th – Curious Creatures!

We will be having small creatures such as turtles and chinchillas brought into Sherman! Children will get to watch and learn about these creatures while having the opportunity to touch and hold some of them!

Friday, June 26th – Nutmeg Bowl!

Please make sure your children wear their camp shirts! We will leave at 9:30. We will return at around 12:00pm. We will eat lunch when we get back to Stratfield. Campers will enjoy friendly games of bowling!

Monday, June 29th – Crazy Monday

Wear your craziest, wackiest, most outrageous outfit. This can include mismatched clothing, crazy hair, or even an old halloween costume you want to wear again. Anything appropriate goes!

Tuesday, June 30th – Tie Dye Day!

Please remember to send your child to camp with a plain white t-shirt or any plain white item so that they can participate in our tie-dye extravaganza! Please write your child's name with a sharpie on the back label of the shirt and send it in a zip lock bag.

Wednesday, July 1st - Inflatables!

Giant Inflatables will be set up on the field where the kids will be able to race and jump around with their friends on different types of fun Inflatables!

Thursday, July 2nd – Pizza Day!

At lunch your child will be given two slices of cheese pizza! We still have snack on Pizza Day so make sure to pack a snack. We can only give each child two slices so if that is not enough food then feel free to pack them an extra lunch. If your child has any allergies, please reach out to me (contact info at the bottom of the Parent Letter) so accommodations can be made.\

Friday, July 3rd – Quassy!

Quassy [IMPORTANT PLEASE READ]

PLEASE MAKE SURE ALL QUASSY PERMISSION SLIPS ARE SUBMITTED NO LATER THAN FRIDAY, JUNE 26th, 2026. (We will still need a permission slip if your child

is going with you or not going at all!) Here is a link to the Quassy Permission Slip: [Click here for Quassy Permission Slip](#)

1. If YOU are taking YOUR child to Quassy please find Annelise to sign out your child's ticket! Parents will be able to purchase their tickets down at the recreation department.
 2. If your child is coming to Quassy WITH camp, they must be dropped off at 9:00 AM at Stratfield. Buses will be leaving at 9:45 AM and will be returning around 5:00 PM!
 3. Your child's camp t-shirt must be worn that day if he or she is coming with the camp. If you choose to take your child to Quassy separately, please make sure they are NOT wearing their camp t-shirts. We want to make sure we know which kids to keep track of.
 4. Lunch will be provided at Quassy free of charge! There is a buffet of hotdogs, hamburgers and french fries! If your child will not eat this, feel free to pack a lunch.
 5. EARLY CARE WILL STILL BE HELD AT STRATFIELD BUT THERE IS NO AFTER CARE
 6. We will have access to the water park, so your children can wear their bathing suits, but they must keep their camp shirts (and shorts) on at all times. Please remember to pack extra dry clothes with your child that day so they don't have to walk around the park wet after going in the waterpark, however they are required to keep the given camp shirt on even if it is wet.
 7. Your child should bring a bag containing dry clothes, a towel, a water bottle, and (if you choose) extra money). There are water fountains throughout the park where your child can refill if he or she gets thirsty throughout the day.
- *** PARENTS/GUARDIANS NEED TO SIGN OUT TICKETS FROM ANNELISE IF THEY ARE TAKING THEIR CHILDREN TO QUASSY. FAMILY AND FRIENDS ARE NOT ALLOWED TO SIGN OUT TICKETS FOR A CHILD THAT IS NOT THEIRS. ***

Helpful Hints and Links:

Here is a link to the main page of the Playground Camp Information:

https://ffldcommunity.com/day_camps/playgrounds.php

Emergency Contact Form:

<https://ffldcommunity.com/Documents/Emergency%20Contact%20Form.pdf>

Parent Packet:

This packet includes useful information about each of our field trips and on-site activities, as well as other useful information:

<https://ffldcommunity.com/Documents/Parent%20Packet%20-%20Playgrounds.pdf>

Pick Up/Drop Off Forms:

I know that many children will be picked up by someone other than their parent or guardian, so please make sure you fill this out with ANYONE who could possibly pick up or drop off your child. Please make sure this is turned in to your counselor on the first day of camp. This should include the names and information of any person you are allowing to pick up your child from camp. Names may be added to it but make sure you see your child's counselor in order to do so. Campers will not be able to go home with anyone not on your child's form without parent permission so please fill it out wisely.

<https://ffldcommunity.com/Documents/Drop-off%20Pick-up%20Form.pdf>

EpiPen Administration Form:

Please print this form and fill it out if your child has an epi-pen, turn the form into your child's Site Director or counselor on the first day of camp.

<https://ffldcommunity.com/Documents/EPI%20PEN%20MEDICAL%20AUTHORIZATION.pdf>

Summer School:

If your child is attending a summer school program while attending our camp it is very helpful to let myself and your child's counselors know which days and times this will occur. In addition, if they are going to or being dropped off at our site to and from summer school by bus any information you have about the times of these events is helpful as well so we can do our best to expect and receive them in a timely manner. This being said, please regularly check the camp schedule for dates where we have off site field trips and their times as well will not be able to receive children from summer school until we return. For further questions please come speak to Site Director Annelise.

One last tip: Throughout the session please be more receptive to answering unknown calls you may get (especially from CT area codes) as it might be one of our counselors or myself trying to reach you if there happens to be a problem or emergency with your child. This helps us gain contact with you as soon as possible!

If there are any questions, comments, or concerns please do not hesitate to see me any morning or afternoon. We look forward to seeing you and we cannot wait to have the BEST SUMMER EVER!!!!

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